

To Richard Soan
Richard Soan Roofing Services
Davey's Lane
Lewes
East Sussex
BN7 2BQ

01st March 2018

Re: Health & Safety Advisory Service

Dear Richard,

I write to confirm that I have been working with Richard Soan Roofing since October 2015 and would like to put on record how pleased I am with the approach to Health & Safety shown by all at Richard Soan Roofing in the last 12 months.

There has been an outstanding attitude from all levels of Management and also I am particularly pleased with the approach of the employees on the coal face as it were.

During the year we have completed over 20 site inspections and on each occasion not only the Site Foreman but also the whole gang have interacted with me positively on my visits. Most of these visits have been unannounced and at all times the sites have been well managed.

If we have ever pointed out an issue this has been welcomed and actioned immediately. It is also pleasing that the operatives are now comfortable in contacting me direct to ask Health & Safety related questions

In relation to paperwork I have always found the site files to contain everything as required. It has been useful to work with the Company in helping to develop the following:

- Construction Phase Health & Safety Plans
- Risk Assessments
- Method Statements
- Tool-Box Talks

The annual training day held in December was very successful and I feel you did well to not only have attendance from all of your staff but also the sub-contractors that you use. Some of these smaller contractors struggle to provide training so this was extremely useful for them especially as it was all organised and paid for by the Company.

Once again congratulations on the performance and continuing to gain accreditation with CHAS, Safe Contractor and Construction Line.

Kind Regards



Anthony Birch C.M.I.O.S.H.
Chartered Health & Safety Practitioner